



Sl. No.: **HOSTEL ADMISSION FORM** Session: 2025-26

### Student's Information:

|               |  |                    |                          |          |                      |                       |
|---------------|--|--------------------|--------------------------|----------|----------------------|-----------------------|
| Name          | <input type="text"/>   | Student's<br>Photo |                          |          |                      |                       |
| Date of Birth | <input type="text"/> / <input type="text"/> / <input type="text"/> |                    |                          |          |                      |                       |
| Gender        | <input type="checkbox"/> Male <input type="checkbox"/> Female      |                    |                          |          |                      |                       |
| Father's Name | <input type="text"/>   |                    |                          |          |                      |                       |
| Mother's Name | <input type="text"/>   |                    |                          |          |                      |                       |
| Mobile        | <input type="text"/>   |                    |                          |          |                      |                       |
| Class:        | <input type="text"/>   | Roll No:           | <input type="text"/>     | Section: | <input type="text"/> | Stream: Science /Arts |
| Medium:       | <input type="checkbox"/>   | English            | <input type="checkbox"/> | Assamese |                      |                       |

### Legal Guardian's Information:

|                       |                      |                     |
|-----------------------|----------------------|---------------------|
| Legal Guardian's Name | <input type="text"/> | Guardian's<br>Photo |
| Mobile (Primary)      | <input type="text"/> |                     |
| Mobile (Secondary)    | <input type="text"/> |                     |
|                       | <input type="text"/> |                     |

### Valid Documents:

Student's:

Aadhaar Card  
PAN Card  
Birth Certificate

Legal Guardian's:

Aadhaar Card  
Voter ID  
PAN Card

**Address:** Village: \_\_\_\_\_ P.O. \_\_\_\_\_  
P.S. \_\_\_\_\_ Dist. \_\_\_\_\_  
State: Assam PIN: \_\_\_\_\_

### Declaration

I do hereby declare that the above information given by me are true and correct to the best of my knowledge. If any false information is found, my candidature may be rejected at any point of time.

\_\_\_\_\_  
Signature of Guardian

\_\_\_\_\_  
Signature of Candidate

### Office use only

Hostel : \_\_\_\_\_ Room No : \_\_\_\_\_  
Admission Date : \_\_\_\_\_ Admission No : \_\_\_\_\_

\_\_\_\_\_  
Sign. of Receiver

\_\_\_\_\_  
Hostel Controller

## Rules for Hostellers

### ✚ 1. **Hostel Admission Fee:**

An admission fee of ₹3000/- must be paid at the time of Hostel admission. This fee is non-refundable.

**Note:** This hostel admission is valid up to Class XII, unless the student leaves the hostel earlier.

### ✚ 2. **Monthly Fee Payment:**

All dues must be cleared within the first week of every month.

### ✚ 3. **Installment Policy:**

In case of payment by installment, the first installment must be paid at the time of installment plan begins.

### ✚ 4. **Non-Resident Policy:**

If a student chooses not to stay in the hostel during the academic session, they must still pay the hostel (home) rent for the entire year.

### ✚ 5. **Guardian Policy:**

Only one legal guardian is authorized to take the student home from the hostel.

### ✚ 6. **Permission to Leave Hostel:**

Students are not allowed to go home without being accompanied by their legal guardian.

### ✚ 7. **Home Visit Limit:**

Students are allowed to go home only once in a month.

### ✚ 8. **Discipline and Behavior:**

Students must maintain proper discipline and decorum in the hostel. Any kind of misconduct or violation of hostel rules may lead to disciplinary action or expulsion.

### ✚ 9. **Use of Electronic Devices:**

The use of mobile phones and other electronic devices is strictly prohibited and will be allowed only during designated hours. Misuse may lead to confiscation of the device.

### ✚ 10. **Visitors Policy:**

Only the legal guardian or persons authorized in writing by the guardian may visit the student. Visitors are allowed only during designated visiting hours.

### ✚ 11. **Damage to Property:**

Any damage caused to hostel property by a student must be compensated by them. Intentional damage may lead to further disciplinary action.

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